

Job Aid on how a Postdoc can submit a Level of Absence (LOA) in Axess

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Update My Information

- Select: Create LOA Request

Yijing Huang

Postdoctoral Forms

Create LOA Request

*** THERE ARE NO EXISTING REQUESTS ***

Back to Student Center

- This will open a LOA form with the current appointment



POSTDOCTORAL SCHOLAR UNPAID LEAVE OF ABSENCE REQUEST

The following information is required for appointment, benefits enrollment, visa petition requests, and SEVIS database management.

* Required field + Must match passport

Bio Demo

Student ID:	06120584	Yijing Huang
*Acad Org:	DORPULSE	Acad Sub-Plan:
Acad Plan:	Photon Science (PD)	Appointment End Date: 06/30/2023
Faculty Mentor:	David Reis	
Recommendation ID:	02039916	

International Scholars

Visa/Permit Type:	<input type="text" value="F1"/>	Visa permit end date:	06/30/2023
Other Visa type:	<input type="text"/>		
*Will you remain in US during your leave period:	<input type="text"/>		

All Scholars

*Leave request From:	<input type="text"/>
*Leave request To:	<input type="text"/>
*Reason for Leave	<input type="text"/>
*Explanation for leave	<input type="text"/>
*Are you currently on the Postdoc Health Insurance plans at Stanford?	<input type="text"/>
*If externally-funded, I have obtained approval from my funding agency for this leave:	<input type="text"/>

Submit

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